Quick Guide

UC eBanking global

Account statements in pdf format

UniCredit

GENERAL

This Quickguide describes the new functionality to fetch and display account statements in pdf format.
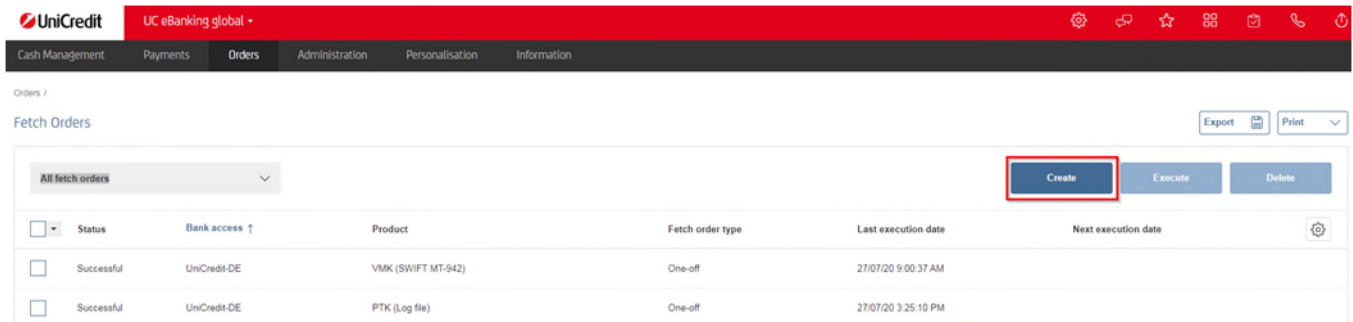
PRECONDITION

You need a contractual agreement with UniCredit for fetching the order type "BKA" for specific accounts.
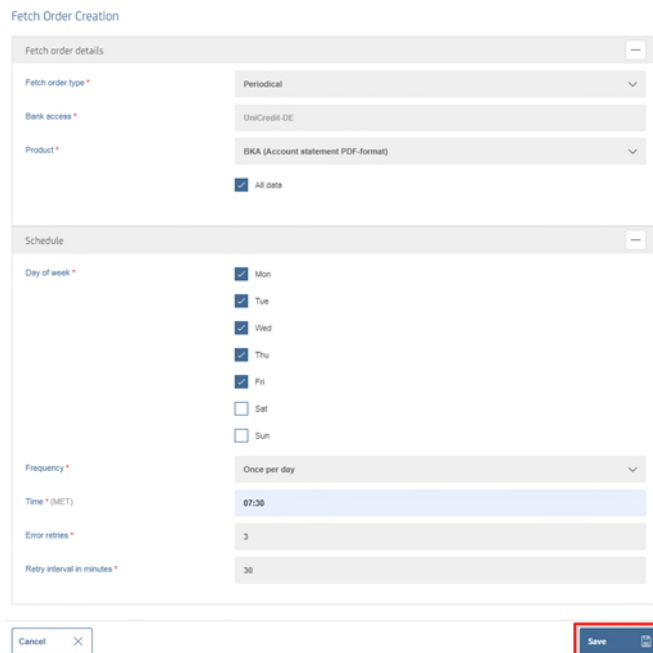
FETCHING OF ACCOUNT STATEMENTS IN PDF FORMAT

To receive account statements in pdf format you need to create a new fetch order. We recommend creating a periodical, daily order.
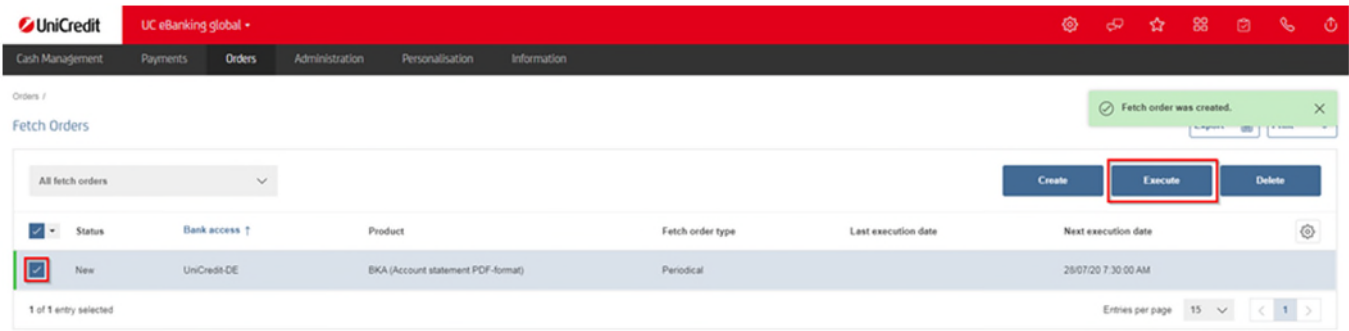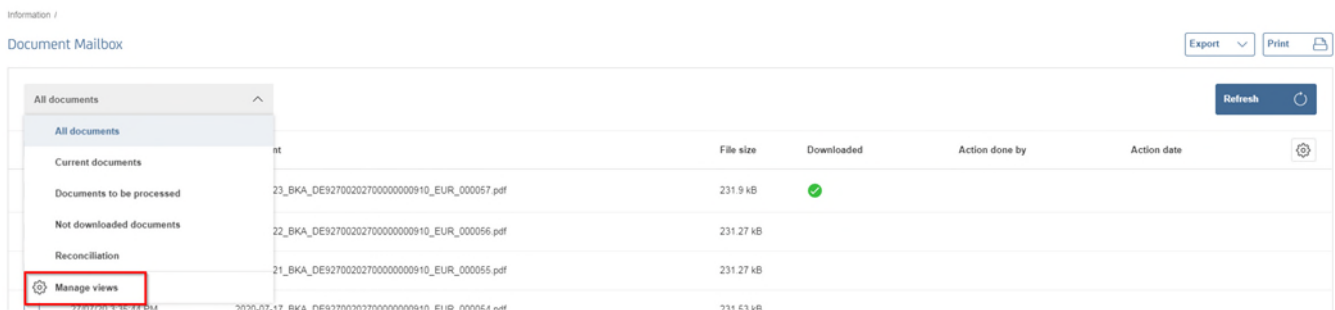
"Orders" – "Fetch Orders" – "Create"

With the button "Execute" the order will be executed for the first time. Afterwards it happens automatically like in our example every morning (Mon – Sat) at 07.30 a.m.
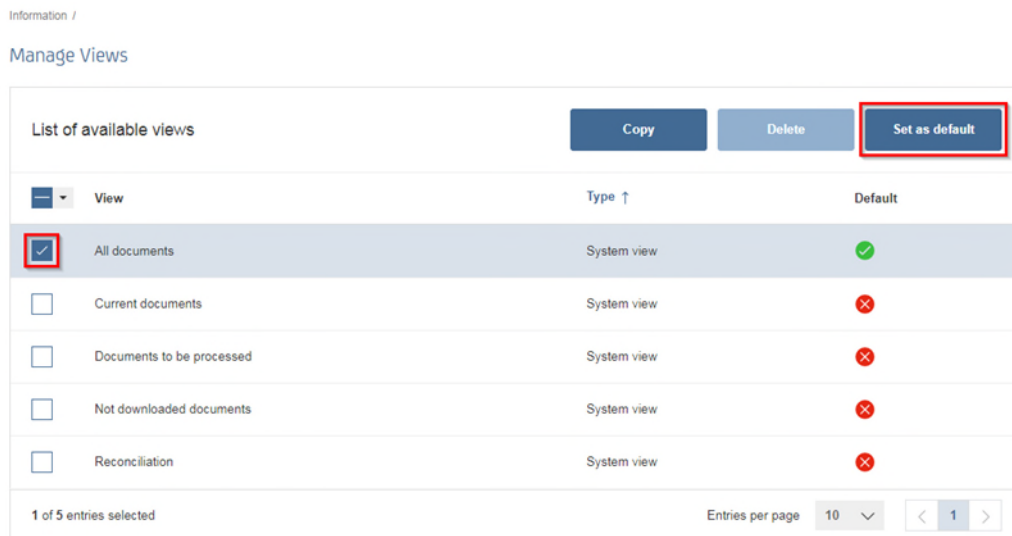
DISPLAY OF ACCOUNT STATEMENTS IN PDF FORMAT

"Information" – "Document Mailbox"

To see account statements in the Document Mailbox, please change the default view to "All documents".

Please choose from the drop-down list on top of the table "Manage views".

Choose the view "All documents", "Set as default" and "Save"

Afterwards you can see the fetched account statements in pdf format.

If you click on one entry, you can open or to save this statement (here download of GoogleChrome).